



Packing House and Storage Facility-Daily Inspection Log

Date	Floors		Drains & Trenches		Break Room & Restrooms		Rodent Traps		Hand Washing Facility		Food Contact Surfaces		Waste Dumpster Areas		Employee Name
	Checked	Cleaned	Checked	Cleaned	Checked	Cleaned	Checked	Emptied	Checked	Cleaned	Checked	Cleaned	Checked	Cleaned	

Sheet Reviewed by: _____ on _____
 (Management) (Date)

Sample record keeping sheet. Modify to fit your operation.